




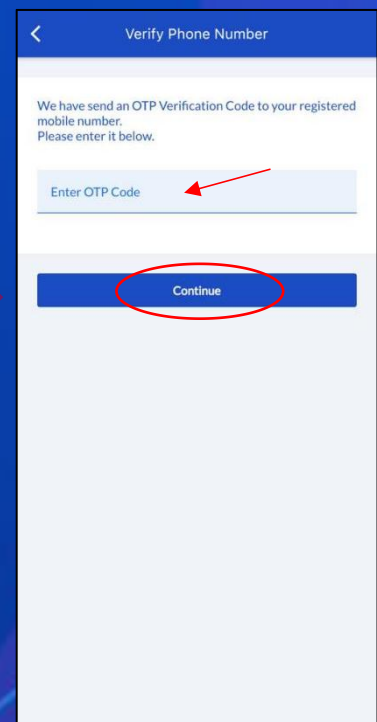
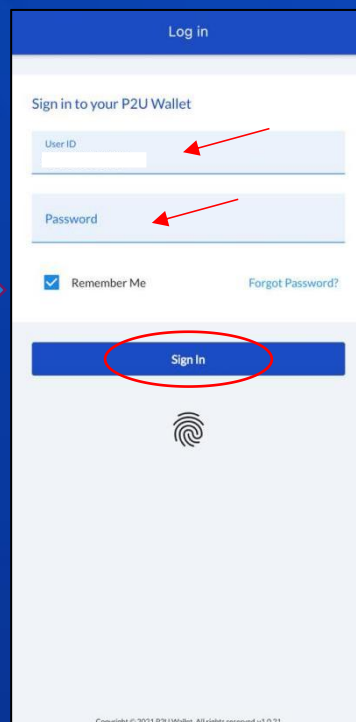
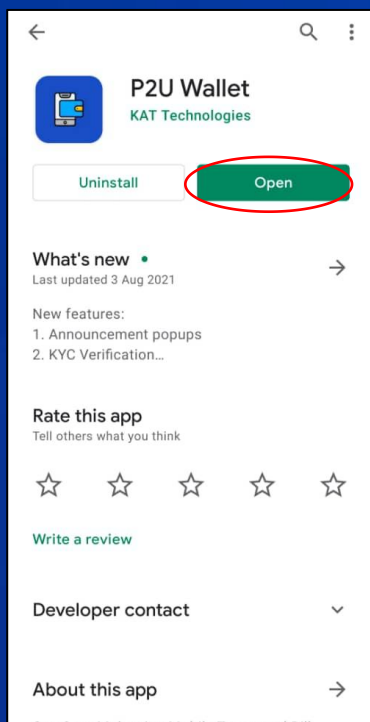
P2U USER GUIDE

(ENGLISH)

P2U User Guidelines (English)

1. How to download P2U app :

i. Download Application	<p>Click on the link provided :</p> <p>Android: https://play.google.com/store/apps/details?id=com.katsys.p2u</p> <p>IOS: https://apps.apple.com/my/app/p2u-wallet/id1570041221</p> <p>or; scan QR code</p>  <p>or; Open up Google Playstore (android) or Apple App Store (IOS) and search 'P2U Wallet'</p> <p>Click on 'Install' to start the download.</p>
ii. Log In	<p>Start logging in using the User ID and Password provided.</p> <p>You will receive an OTP on the registered phone number via SMS. Please enter the OTP received.*</p> <p>The next screen will ask you to update the password. Please update the new password.*</p> <p>*only for First Time Log-In</p>



2. How to Register

i. "Sign Up Now"	Click on "Sign Up here"
ii. OTP Verification	Enter your phone number. You will receive an OTP on the registered phone number via SMS. Please enter the OTP received.
iii. Registration Form	Please fill up the registration form with accurate and complete information.
iv. Choice of password	Choose the password that you prefer. You can also fill in the "Invitation Code" if available to receive the current offer. Registration is complete and can be logged in.

Log in

Sign in to your P2U

User ID

Password

☒ Remember Me [Forgot Password?](#)

Login

Don't have an account? [Sign Up here](#)

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← Register

Enter your Phone Number

Phone Number

We will send you One Time Code on your phone number.

Continue

← Verify Phone Number

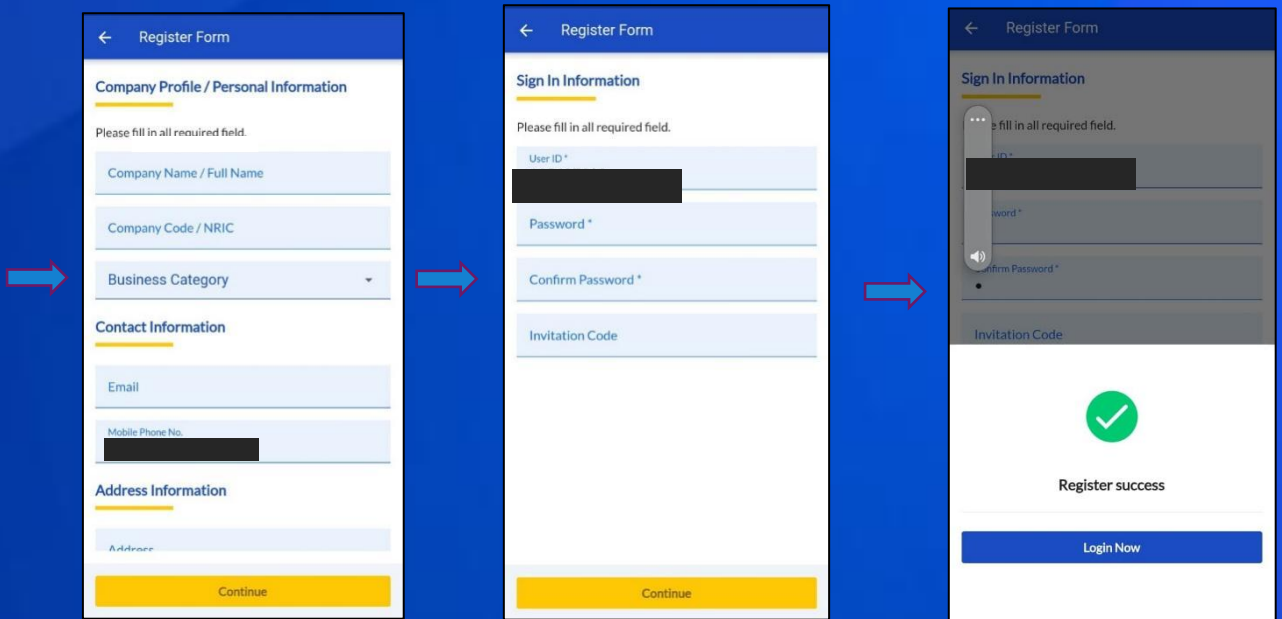
We have send an OTP Verification Code to your registered mobile number. Please enter it below.

Enter OTP Code
465486

Continue

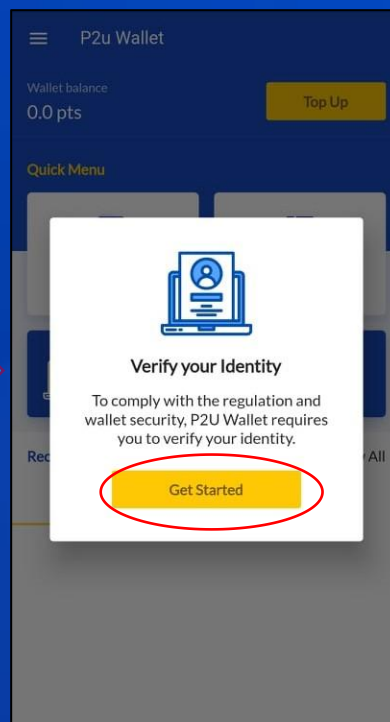
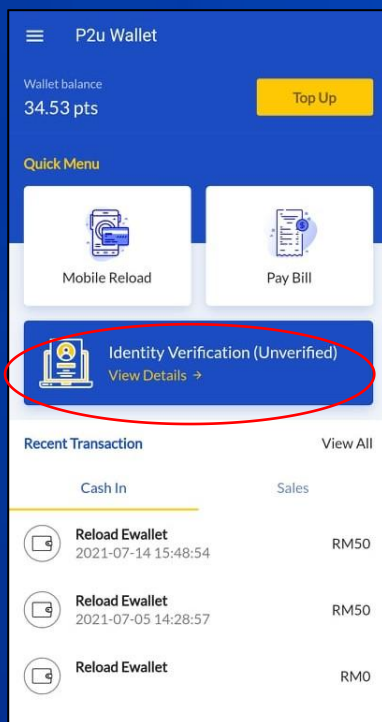
Verify Successfull.

Continue



3. KYC Verification

i. Identity Verification	KYC Verification is needed to use P2U services. Click on 'View Details' in the main menu. Click on 'Get Started'
ii. Personal Information	Please fill up the registration form with accurate and complete information.
iii. Picture of NRIC/Passport	Please take or submit a photo of the front and back of your NRIC/Passport
iv. Selfie with NRIC/Passport	Please take a selfie together with your document (NRIC/Passport) and click 'Submit'



The screenshot shows the 'Identity Verification' registration form. It has a progress bar at the top with four steps: 1 (selected), 2, 3, and 4. The form is divided into three sections: 'Company Profile / Personal Information', 'Contact Information', and 'Address Information'. The 'Company Profile / Personal Information' section includes fields for 'Company Name / Full Name', 'Company Code / NRIC', and 'Business Category'. The 'Contact Information' section includes fields for 'Email' and 'Mobile Phone No.'. The 'Address Information' section is currently empty. A yellow 'Continue' button is at the bottom of the form.

← Identity Verification

1

2

3

4

Identity Document Upload

We accept myKad, Driving License or Passport.

Front Image

Back Image

Continue

← Identity Verification

1

2

3

4

Selfie Image

We use your selfie to compare with your ID photo

1

Good Lighting

Make sure you are in a well lit area and both ears are uncovered.

2

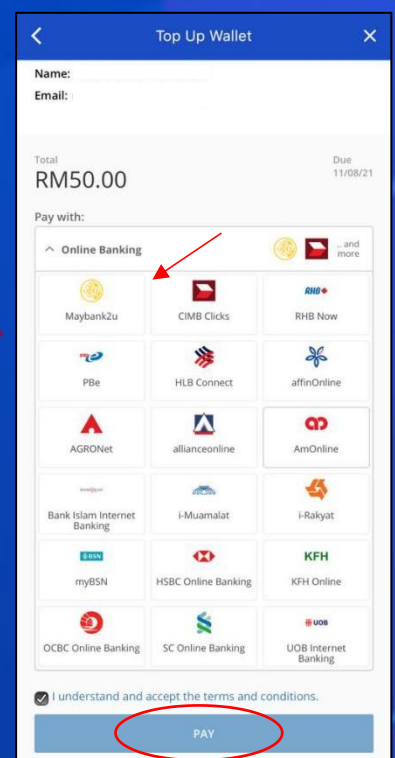
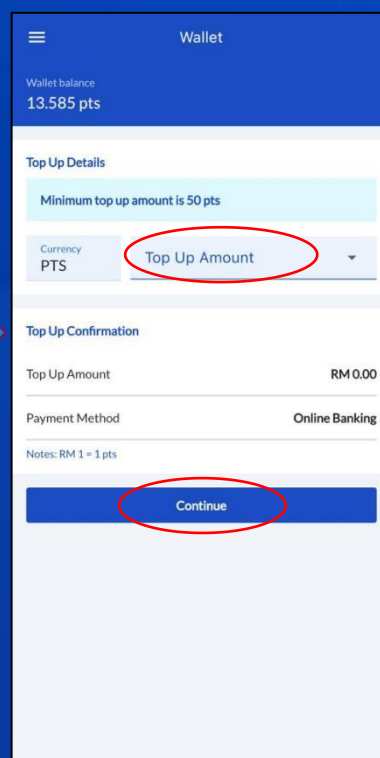
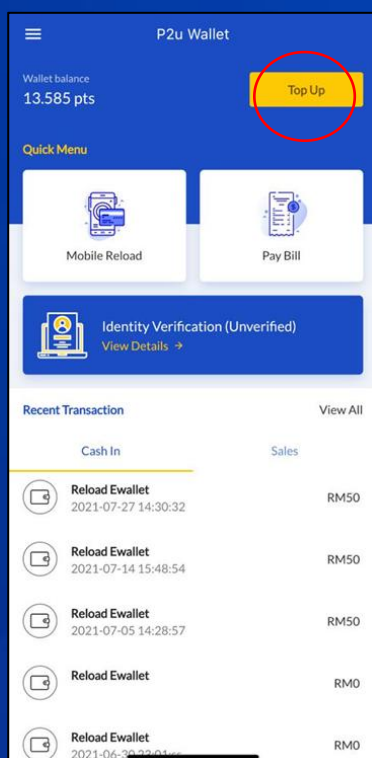
Look Straight

Hold you phone at eye level and look straight to the camera.

Submit



4. How to Top Up your P2U Account

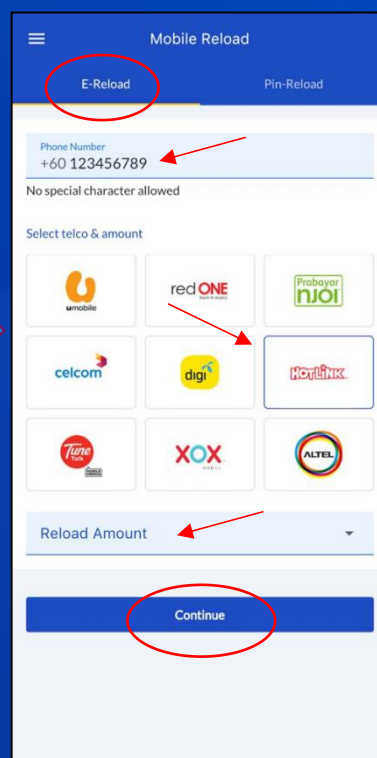
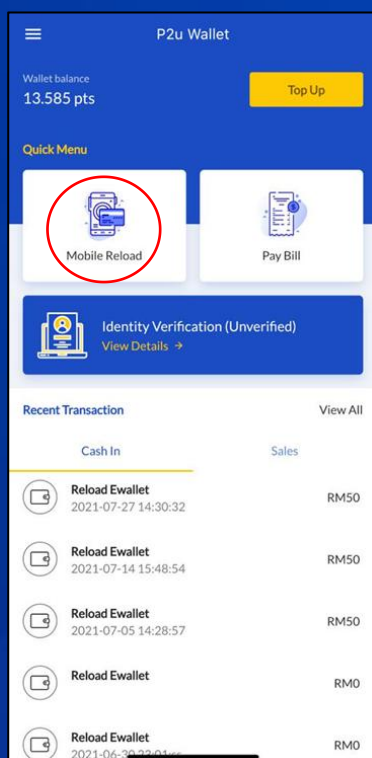
i. Click on 'Top Up'	In the main menu 'Home' click on the yellow button at the top right corner.
ii. Enter the Top Up amount	<p>Please enter the top up amount minimum RM 50</p> <p>*Note: RM = Pts</p> <p>Click on 'Continue' to continue the transaction.</p> <p>Select the bank you wish to use and click 'Pay'</p> <p>You will be directed to the bank page of your choice. Continue to complete the transaction according to the selected bank.</p>
iii. Top Up Completed	Once complete, you will see an increase on the credit balance and can also check the top up record in the Cash-In column.





5. How to create a Mobile Top Up Transaction (Prepaid)

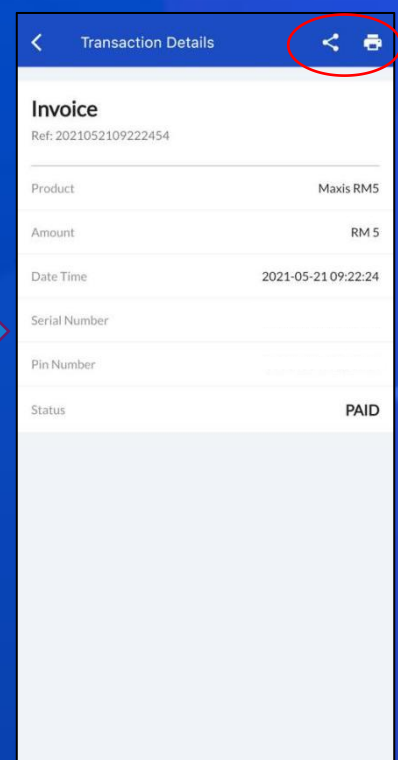
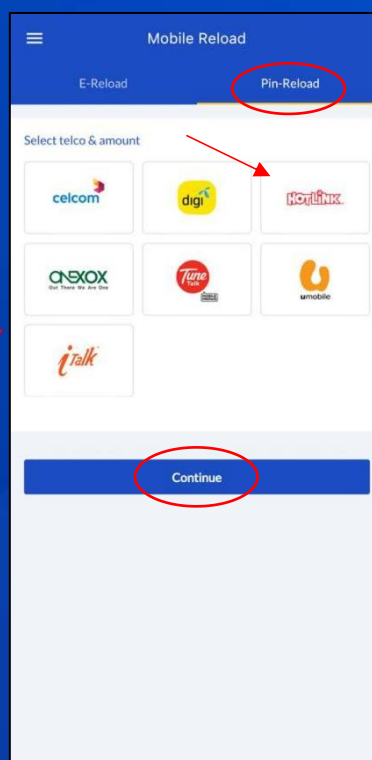
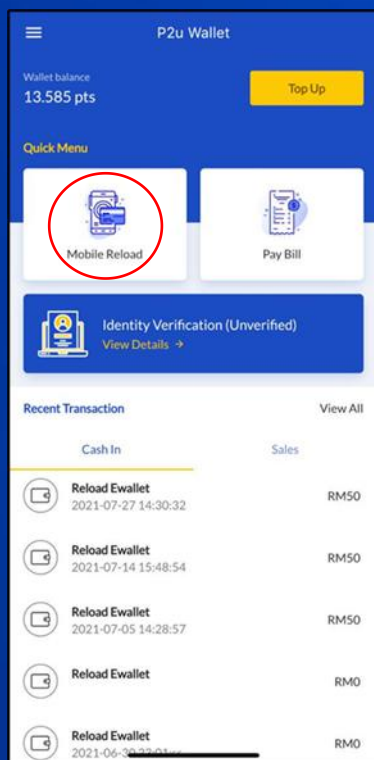
Mobile Top Up (E-reload) :

i. Click on 'Mobile Reload'	In 'Home', click on 'Mobile Reload' and choose 'E-Reload'
ii. Enter the customer phone number	Enter customer phone number after (+60)
iii. Choose the telco and the amount to Top Up	<p>Choose the telco and amount to top up.</p> <p>Click on 'Continue' to continue the payment process.</p> <p>A confirmation message will appear on the screen.</p> <p>Transaction receipts can be printed by clicking on the  or  to share.</p>





Mobile Top Up (Pin-reload) :

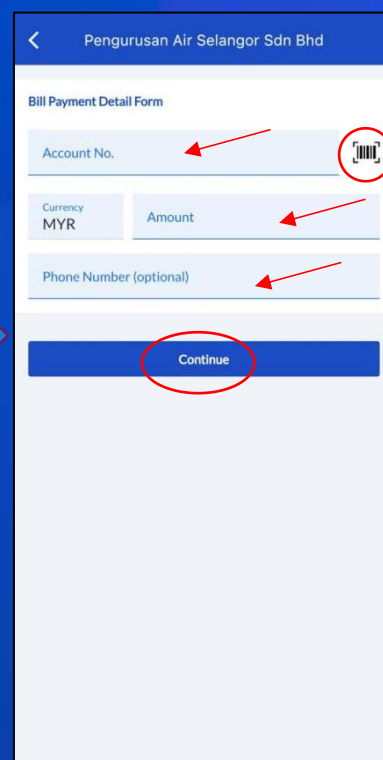
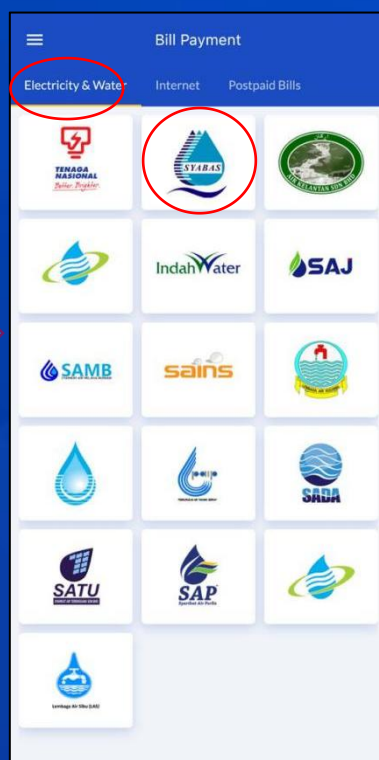
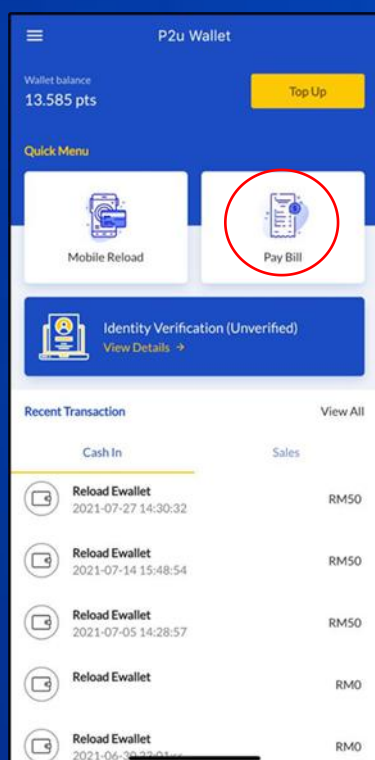
i. Click on 'Mobile Reload'	In 'Home', click on 'Mobile Reload' and choose 'Pin-Reload'
ii. Choose the telco and the amount to Top Up	<p>Choose the telco and amount to top up.</p> <p>Click on 'Continue' to continue the payment process.</p> <p>A confirmation message will appear on the screen.</p> <p>Transaction receipts can be printed by clicking on the  or  to share.</p>





6. How to make a Bill Payment

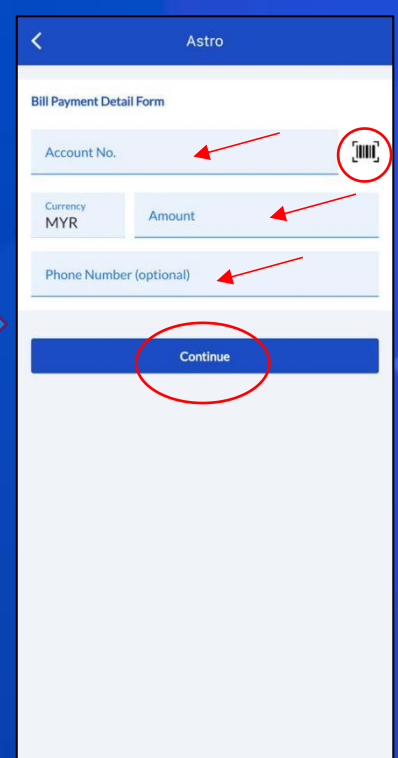
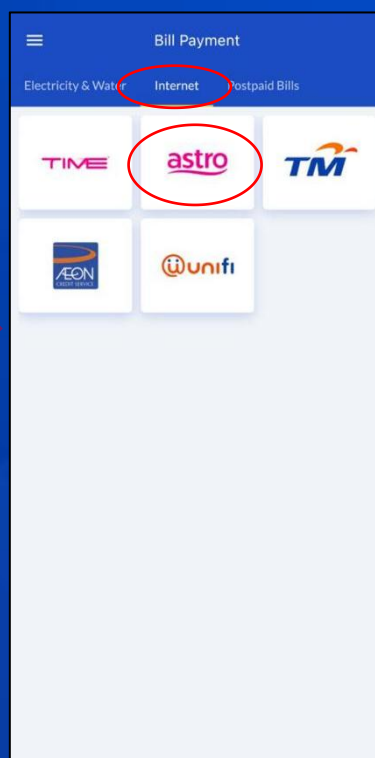
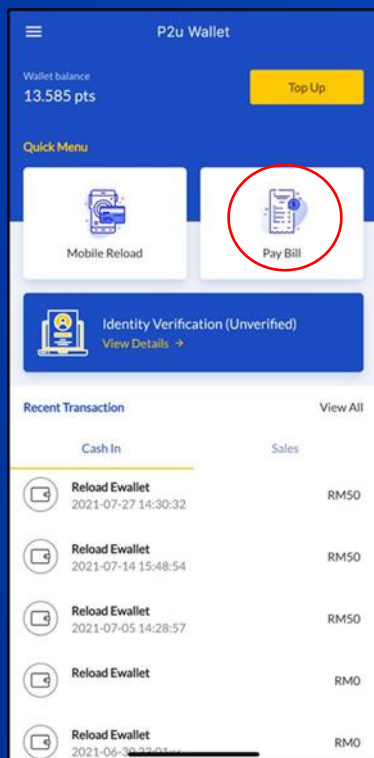
Payment for Electricity and Water Bills :

i. Click on 'Pay Bill'	In 'Home', click on 'Pay Bill' and choose 'Electricity & Water'
ii. Choose a utility company	Choose the right utility company to start the transaction.
iii. Enter billing information	<p>Please enter the account number (can also use the 'Bar Code Scanner'), bill amount and telephone number.</p> <p>Click on 'Continue' to continue the payment process.</p> <p>Transaction receipts can be printed by clicking on the  or  to share.</p>





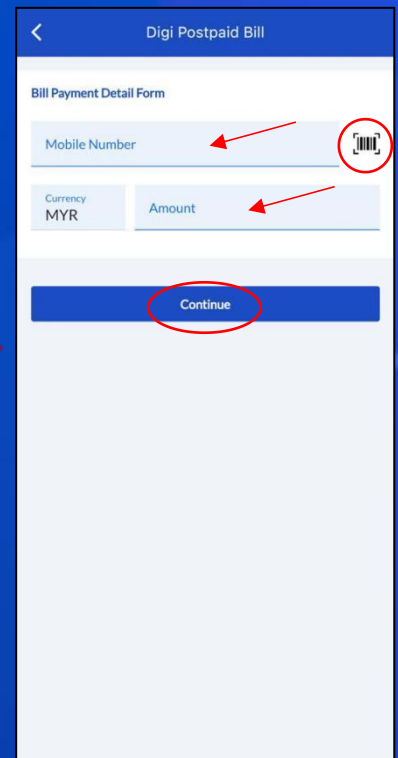
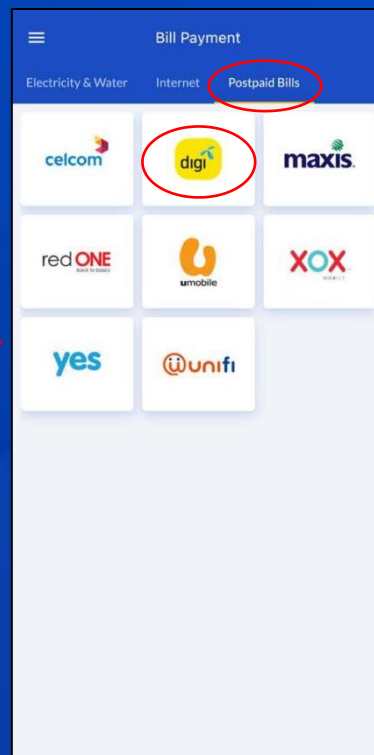
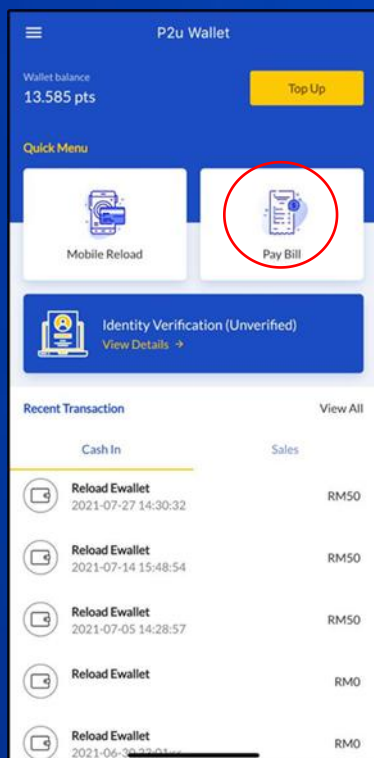
Payment for Internet Bills :

i. Click on 'Pay Bill'	In 'Home', click on 'Pay Bill' and choose 'Internet'
ii. Choose a utility company	Choose the right utility company to start the transaction.
iii. Enter billing information	<p>Please enter the account number (can also use the 'Bar Code Scanner'), bill amount and telephone number.</p> <p>Click on 'Continue' to continue the payment process.</p> <p>Transaction receipts can be printed by clicking on the  or  to share.</p>



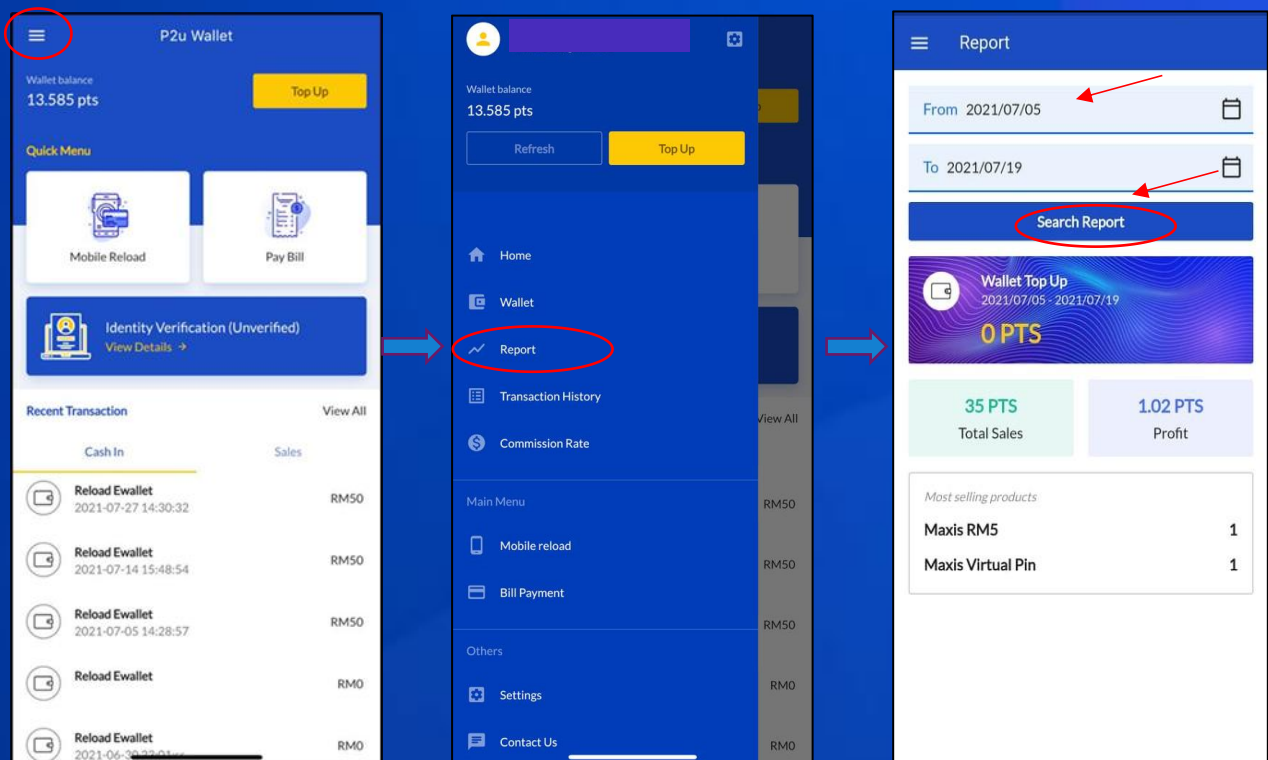
Payment for Postpaid Bills :

i. Click on 'Pay Bill'	In 'Home', click on 'Pay Bill' and choose 'Postpaid Bills'
ii. Choose the telco company	Choose the right telco company to start the transaction.
iii. Enter billing information	<p>Please enter the account number (can also use the 'Bar Code Scanner'), and bill amount.</p> <p>Click on 'Continue' to continue the payment process.</p> <p>Transaction receipts can be printed by clicking on the  or  to share.</p>





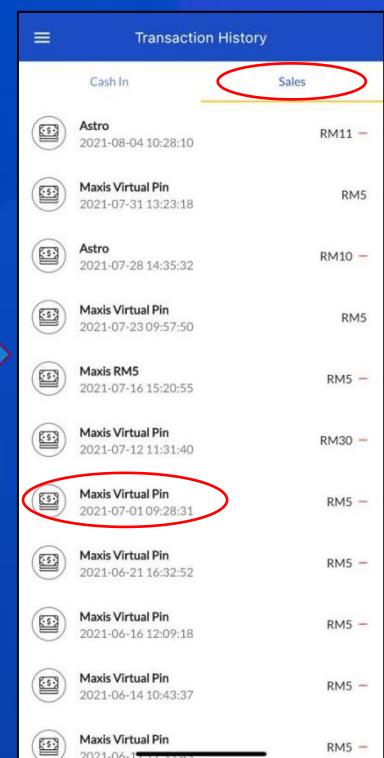
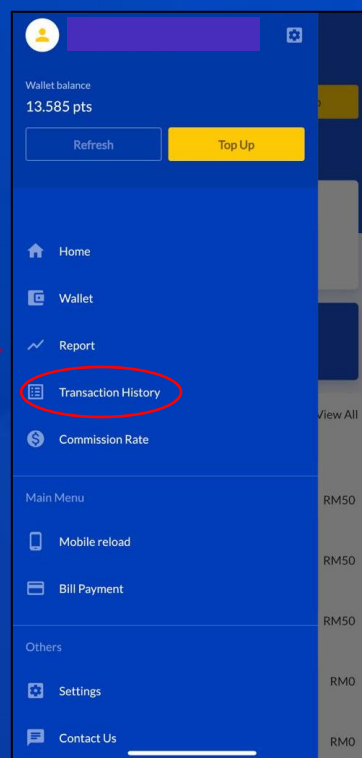
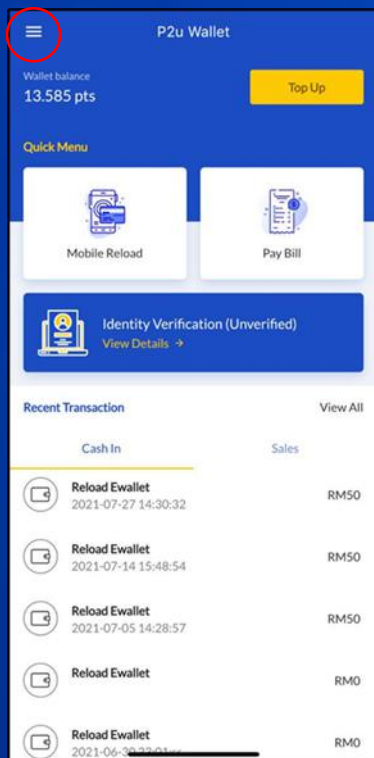
7. How to Review Sales Reports

i. Click on 'Report'	In 'Home', click on '≡' at the top left corner of the screen and click 'Report'
ii. Choose the date	Choose the correct date to view And click 'Search Report'
iii. Display Report	The report will be displayed along with the information 'Total Sales', 'Profit' and 'Most Selling Product'



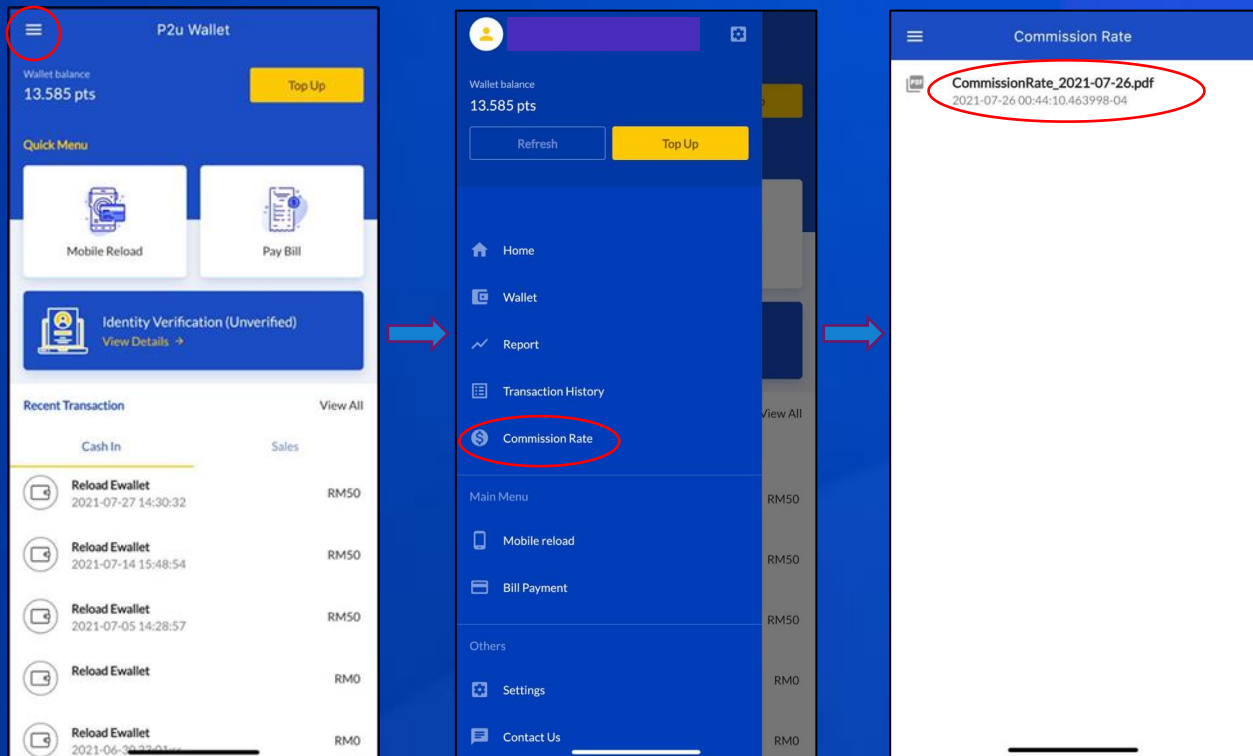
8. How to check Transaction Records

i. Click on 'Transaction History'	In 'Home', click on '≡' at the top left corner of the screen and click 'Transaction History'
ii. Choose 'Cash-In' or 'Sales'	Choose 'Cash-In' to check the record of top-up transactions into the account. Choose 'Sales' to check sales transaction records.
iii. Display of transaction receipts	Sales transaction receipts can be checked by selecting the relevant transaction. Transaction receipts can be printed by clicking on the  or  to share.




9. How to check the Commission Rate

i. Click on 'Commission Rate'	In 'Home', click on '≡' at the top left corner of the screen and click 'Commission Rate'
ii. Choose the PDF File	Select on the available PDF File
iii. Full list view	A list of products along with the commission value will be displayed.



10. How to connect to a Printer (Printer)

v. Make sure the printer 'On Bluetooth' and 'Allow Location'	Please make sure the printer is connected to your device via Bluetooth and if necessary please allow apps to access your location (Allow location) and return to the P2U application.
vi. Click on 'Setting'	In 'Home', click on '≡' at the top left corner of the screen and click 'Setting'
vii. Choose 'Printer'	Click on 'Printer' and a choice of printer type will be displayed. Please select the type of printer you want to use.
viii. Connection Completed	Upon completion of connecting the printer to the application, the transaction receipts can be printed as usual. Select the relevant transaction in 'Transaction History' and click on the  button.

